Welcome to the Sullivan Family Library’s online tutorial on Ebrary Academic Complete.
Slide 1
Ebrary Academic Complete is a database of over 40,000 electronic books. Ebooks are available online and their entire text can be searched. The ebooks are available through the Ebrary Database and in our Online Catalog.

Slide 2
To access Ebrary Academic Complete, go to the Search for menu on the Library’s homepage and select Databases by Title.
Slide 3
Under Books and Ebooks, click on Ebrary Academic Complete.
Here is a brief description about the Ebrary database. Click the link to continue on to Ebrary.

Slide 5
This is the main page for Ebrary. To do a simple search, type your terms into the search cell and click Search ebrary. We’ll search for “catholic schools.” Remember, when searching for a phrase, use quotations to keep your terms together.

Slide 6
The results come up in the Search tab. A list of suggested Subjects appears above the results to help narrow your search. You can view an ebook by clicking on the title or by clicking ebrary Reader. We'll look at the QuickView first, so click on the title - Handbook of Research on Catholic Education.

Slide 7
This is the ebook in QuickView. Notice “Catholic schools” is highlighted. The basic search highlights all occurrences of our search terms. Navigate the occurrences by using the Magnifying Glass and Arrow icons. Chapters are ranked based on search term occurrences. Let’s go directly to Chapter 2 by clicking on it.

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QuickView allows us to see the ebook right away. Some of the additional features available with the Ebrary Reader browser plugin are copying, printing, and a citation generator. You will need to download and install the plugin if you have not used Ebrary Reader before. Click Ebrary Reader to open the plugin.

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This is the Ebrary Reader. The set up is very similar to QuickView, but includes more options in the toolbar. For one, you can print a limited number of pages by clicking the Print icon.

Slide 10
You can also automatically generate citations for the book you are using.

Go to the InfoTools menu and select Preferences...

Slide 11
Click the Select box beside Citation style: ebrary.
Slide 12
The Citation Selection window will appear and you can select your citation style. Here we've selected MLA.

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In addition to the previous features, you can highlight and annotate passages of text, place bookmarks, and add titles to your Ebrary bookshelf for quick access. To learn more about these features, please view the online tutorial created by Ebrary, which can also be found on our tutorials webpage.

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If you are off campus and attempt to access an ebook through the Library's website, you will see this login screen. To login, use your 7-digit Chaminade ID Number and Password and click Login to continue to the ebook.

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To gain access through Web Portal, go to portal.chaminade.edu. Login using your 7-digit Chaminade ID Number and your Password.

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To access Ebrary, go to the Resources drop-down menu and click on Research Databases.

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This concludes the Ebrary Academic Complete online tutorial. Please view our other online tutorials for more tips on the research process. If you have any further questions, please email library@chaminade.edu or call 808.739.4660.

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